



PTA - FONS– Friends of Newlands School

Date of meeting: 13/03/26 at 8:40

Attendees: Jen Thornton (HT) Carina Beaumont-Smith (Admin) and parents William Feline, Bethan Hughes, Aneesha George

Agenda:

- Welcome
- Apologies
- Review of action from November meeting
- Summer Fair
- Promotion of the school
- Date of next meeting

Welcome

JT welcomed all to the meeting.

Apologies

Little Musa

Review of action from November meeting

- The PTA email address has not yet been successfully accessed.
- The treasurer's email address has not yet been successfully accessed.
- Parent Kind requires an email address to continue so therefore it has not been set up.
- The bank account has not been set up as is awaiting the charity number.
- Charity has not been registered as it is awaiting the email.
- Not all PTA member DBS checks have not been carried out (1 received and 1 in process)

Task to be carried out:

- CBS to contact RM to request another link for the PTA email address.
- WF will organise setting up the bank account.

- CBS will set up ParentKind account once the email address has been established.
- BH will contact the Charity Commission to register the group name.
- CBS will carry out DBS check on all PTA members once they have supplied their identification documents

Summer Fair

- Raffle discussed and PTA members will help CBS gather raffle prizes.
- Bottle tombola discussed and PTA members will decide if enough bottles can be donated to make the tombola worthwhile.
- AG will contact local estate agent to enquire about advertising/sponsorship
- WF will contact parents who are not in the PTA to ask for their support on the day to jointly run a stall.

Promotion of the school

- PTA members will add an online review of the school, and they will also encourage other parents to do the same.
- PTA members will help share the promotion material that CBS creates.

All parties thanked for their support to the school.

Date of next meeting

- Friday 17th April 2026 at 15:00