



PTA - FONS– Friends of Newlands School

Date of meeting: 25/9/26 at 8:40

Attendees: Jen Thornton (HT), Will Feline, Lintle Musa, Aneesha George, Nagashree Shivashankar, Mr Sandeep.

Agenda:

- Welcome and Apologies
- Approval of Previous AGM Minutes
- Chair's Report
- Treasurer's Report
- Election of Officers and Committee Members
- Review of PTA Constitution
- Plans for the Coming Year
- Any Other Business (AOB)

Welcome: JT welcomed all to the meeting.

Apologies: None received.

Review of action from March meeting

- The PTA email address has been accessed for the Chair.
- The treasurer's email address has not yet been successfully accessed – not yet set up.
- Parent Kind set up.
- The bank account has not been set up as is awaiting the charity number – constitution now downloaded so need charity number then can apply – aim by Christmas.
- Not all PTA member DBS checks have not been carried out (1 received and 1 in process)

Task to be carried out:

- WF will organise setting up the bank account.

- BH will contact the Charity Commission to register the group name.
- CBS will carry out DBS check on all PTA members once they have supplied their identification documents

Promotion of the school

- PTA members will add an online review of the school, and they will also encourage other parents to do the same.
- PTA members will help share the promotion material that CBS creates.

All parties thanked for their support to the school.

Chair's Report: The Chair notified the group that she would be stepping down. No report was received so Jen summarized that the fundraising from last year has been used to set the PTA up with the parentkind account and to purchase a portable AV system for the school. This enables breaks and lunches to have music based activities and thanked all who had been involved in the Christmas and Summer Fairs.

Treasurer's Report: No report was received as the PTA is yet to have the bank account set up so all funds have gone through the school account. There is no carry forward.

Election of Officers and Committee Members:

- Chair – no interest - this will go out to all parents not present
- Treasurer – Will Feline will stay on.
- Secretary – Lintle Musa and Aneesha George
- Other committee members – Jacey Fewings as lead for raffles

Review of PTA Constitution:

- Model document has been used – this now needs personalizing and publishing.

Plans for the Coming Year:

- Christmas Fair 5/12/26 11:00-3:00
- Summer Fair 3/7/27 11:00-3:00
- Two suggestions given for fundraising focus – books for the library and Lego Education packs to support STEM provision.

Any Other Business (AOB):

- None